

BEAL CodeMark Application Form - All information provided will be treated in strictest confidence

1.0 Name and address details of applicant (BCS client) – for use of a product in NZ only

Company Name: \_\_\_\_\_

Postal address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Technical Manager or Contact: \_\_\_\_\_

Tel: \_\_\_\_\_

Mob: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

2.0 Name of Product (trade name): \_\_\_\_\_

3.1 Product Description (describe what the product is from a technical point of view): \_\_\_\_\_

3.2 Purpose or Use (describe where the product or system is intended to be used & typical applications): \_\_\_\_\_

4.0 Name and address of principal manufacturer (if not the applicant)

Manufacturer: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Tel: \_\_\_\_\_

Mob: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

5.0 Name of payer and currency: \_\_\_\_\_

6.0 Acceptance of BCS requirements for an application for product certification (a CodeMark certificate):

In signing this application form the applicant agrees to comply with the CodeMark Scheme Rules, BCS Conditions of Contract and declares that the product contains no potentially hazardous material.

6.1 Signed on behalf of applicant

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_



**BEAL Certification Service Ltd.**  
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BEAL OFFICE USE

BCS Job No: \_\_\_\_\_

Date: \_\_\_\_\_





**11.0 Limitations of intended Use – refer Appendix I for Guidance**

*Note: In order for a certification body to be able to accept and process an application for a CodeMark it is necessary for the intended areas of use and limitations or conditions of its use to be absolutely clear.*

For example, should 'screw fixing' be required for use for fixing into timber framing, but only in certain salt spray zones, then such conditions or limitations need to be described. Another example is where a roofing membrane system may be suitable for application only over timber plywood substrates only, not over concrete or fibre-cement.

If you are unsure about the proper description as to where the product is intended to be used, or what specific limitations should apply, please obtain advice.

Typical limitations could include weather (temperature, wind, snow), type of framing (timber, light gauge galvanised steel, other), nominated substrates (timber, treated ply, galvanized sheet, aluminium, powder coated aluminium, PVC, etc.) or anything else that the designer and installer needs to be made aware of. The limitations could also include reference to parts of standards such as NZS3604;

Examples of commonly used limitations of products used with timber or steel framing include:

- Constructed with timber framing complying with NZS3604; and or,
- Constructed with steel framing complying with NASH3405; and,
- Can be situated in up to and including 'Extra High' wind zones as described in NZS 3604 Building Wind Zones
- Can be used below grade up to and including 2 head of water pressure
- Cannot be used below 5°C...etc., etc.

A "Limitations Statement" should describe all the important conditions and limits required as part of the design and or construction and or conditions of use of the product. Such a statement should be the same as that included in the technical information contained in the product's Technical Manual.

Limitations of use statement:

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**12.0 APPLICATION CHECKLIST**

Listed below are documents that should accompany this application:

|   | Attached (No.)   | Waiting for documents from supplier/other |
|---|--|---|
| Component Data Sheets   |  |   |
| Test Reports for the product & components                                     |  |   |
| Product Technical Manual**  |  |   |
| Product Installation Manual , if any  |  |   |
| Factory Audit Reports   |  |   |
| Product Quality Management Manual   |  |   |
| Product Training Manual   |  |   |
| <i>**Checklist for a Building Product Technical &amp; Installation Manual</i> | <i>Please attach the completed checklist if you are supplying a technical manual ready for us to review.</i> |   |

*If product certification is required for Australia as well as NZ, the Australian application form must be completed.*

# Appendix I

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## Guidelines for drafting your Scope of Use and Limitation statements

### Objective

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A CodeMark® certificate is a document that demonstrates that the named building product, when used according to the conditions described within the certificate, complies with the Australian or New Zealand Building Code. As part of the conditions, the certificate describes the intended scope of use and limitations for the product.

A 'scope of use and limitation statement' needs to be clearly defined within a CodeMark application form. When describing a particular product and its use or multiple uses, you must also provide the applicable limitations for each expected use.

### Criteria

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1. The 'Scope of Use' statement needs to be a legally\* and practically correct statement. In other words, it needs to state where the product can be used, based on the evidence submitted being accepted by the certifying body (BEAL Certification Service - BCS). Ie. Test report or Expert evidence.
2. The 'Scope of Use' statement needs to be easy to understand and not contain wording that could be unclear or miss-interpreted.
3. Where the writing of your 'Scope of Use' statement is beyond the writer, you may want to engage expert help. Refer to BCS for direction and assistance.
4. The 'Limitations' statement must describe for each product use, what are the conditions and requirements, that must be met so that the correct application or installation meets the acceptable performance criteria as set out by the manufacturer. These would include: where a product cannot be used or in a unique situation where specified conditions need to be met. This would include any situation that would cause a failure or void a warranty. Each of these situations and requirements needs to be documented.
5. The wording in the 'Limitations' statement needs to be legally\* and practically correct.
6. The wording in the 'Limitations' statement needs to be easy to understand and not contain wording that could be unclear or miss-interpreted.
7. Where there are more than one distinct areas of use, there may need to be more than one certificate. For example, a waterproofing membrane used for roofs is a separate use of the same product from waterproofing basement walls below grade.

\*Based on the Building Regulations and where applicable, based on the current version of the relevant Building Act.